PROCESS TO ENTER REPORT CARD COMMENT CODES

Please follow these instructions to post comments:

- Go to your **Gradebook**
- Select **Comments** (to enter before posting grades) *or* Select **Post Grades** (to enter comments at the time you are actually ready to post grades).
- Select **Post Comments or Post Grades** (verify the term you are posting comments to)
- Type a comment number for **Res/Dir/Saf/Ini/Eff** (view the comment codes by clicking on the blue links across the top of the page)
- Under the **FreeForm** area enter comment number(s) from the list below. You may type additional comments in this area if you choose.
- SAVE

	EDUCATOR	Tuscola Technology Center Teacher: Arlon Slagh Class: GH1 / GH1 Prd:1 Agri Science/Greenhouse								
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	Grading Period: 09/05/06 to 10/06/06 Midterm 1									
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2008	Kelly L	Eisele	1	2	4		3	2		1,3,5
2007	Torrey A	Lichnovsky								
2007	Misty A	Mietz								
2007	Natasha	Nickens	Į.							
2007	Holly	Parcham 📕								
8888	Kayla L	Shuman								
2007	Melissa A	Skelton								
2007	Arron T	Woolever								

FreeForm Comments

Code

- 1 Prepared to work and completes projects on time
- 2 Demonstrates professionalism and positive attitude
- 3 Strives for quality work and participates constructively
- 4 Uses time wisely and works with little supervision
- 5 Has excessive absences/must document
- 6 Must complete assignments/be more accurate
- 7 Should strive to work independently
- 8 Must abide by classroom rules and policies
- 9 Wastes time/shows lack of interest